BENEFITS AND MONEY ENGLAND

DLA Renewal and Change of Circumstances Pack

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A pack for reviewing a child's current needs before a DLA renewal, or for noting a change of circumstances that may need to be reported.

Disability Living Allowance (DLA) for children is administered by the Department for Work and Pensions. Entitlement depends on care and/or mobility needs, not on a diagnosis alone. Rules, rates and processes can change. Scotland has a different child disability payment. This pack does not decide entitlement and is not a claim form. Check current guidance on GOV.UK before you apply or ask a welfare-rights adviser or a SENDIASS or Citizens Advice service. You must follow current official rules on reporting changes. This pack does not report a change for you.

Who this is for

Families who already have a DLA award for a child and need to prepare for a renewal pack, or who think the child's needs have changed.

What is inside

- A needs-now review
- A change log
- A documents checklist

Please read this first

This is a free starting-point resource from My SEND Friend. It is general information, not legal, medical or benefits advice, and it is not an official or government form. It does not guarantee an assessment, plan, adjustment, payment or any other outcome. Check current official guidance (for example GOV.UK) and get individual advice from SENDIASS, IPSEA or a suitably qualified adviser when you need it.

Renewals and changes are official processes

If the Department for Work and Pensions sends a renewal pack, complete it by the date given and keep a copy. If the child's needs have changed significantly, check current GOV.UK guidance on what you must report, and when. Reporting a change can lead to an award being looked at again, in either direction. Get advice if you are unsure.

Child's name

Current award as I understand it

Renewal date, if I have one

Today's date

Needs now, compared with last time

Care needs now — what is the same, what is more, and what is less

Night-time needs now

Mobility needs now

New diagnoses, new support, or a new setting since the last award

A possible change I may need to report

Check official guidance before you write
Not every change must be reported, and some must. This page is only for gathering facts. Use the official route to report a change.

The change, when it happened, and the effect on care or mobility

Advice I will seek before I report it, if I am unsure

Useful next steps and sources

Use what helped in this pack and leave the rest. You can come back to it when you need to. Live tools on mysendfriend.co.uk remain free, including Help Me Now, the SEND Letter Builder, the Reasonable Adjustments Builder, the DLA and PIP Claim Planners, and the free resources hub. Saving work to My SEND Plan is optional.

Where to check official or independent information

Guidance and benefit rules can change. Check the current official position, and get individual advice when you need it.

- GOV.UK: Disability Living Allowance (DLA) for children
- GOV.UK: Personal Independence Payment (PIP)
- GOV.UK: Carer's Allowance and related carer support, if relevant
- A local welfare-rights service, Citizens Advice, or Contact
- Your local SENDIASS service, for SEND-related questions

A reminder about this free pack

This is a free starting-point resource from My SEND Friend. It is general information, not legal, medical or benefits advice, and it is not an official or government form. Using it does not start a statutory process or guarantee a particular outcome. Adapt every page to your situation.

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